



**INVITATION TO BID for Generator Inspection and Service Contract
Maritime Office Complex & South Gate Warehouse**

INVITATION TO BID for Generator Inspection and Service Contract Maritime Office Complex & South Gate Warehouse requested by the Port of Palm Beach District PORT OF PALM BEACH DISTRICT RIVIERA BEACH, FLORIDA

1. Sealed bids for the Generator Inspection and Service Contract at the Port of Palm Beach will be received by the Owner, PORT OF PALM BEACH DISTRICT, until 2:00 p.m., local time on January 6, 2012, at One East 11th Street, 6th Floor, Riviera Beach, Florida 33404. Bids received after this time will be returned unopened. Bids submitted will be opened publicly and read aloud shortly thereafter.
2. Project consists of inspection, general maintenance and repair services of the building generator systems at the Maritime Office Complex and South Gate Warehouse located at the Port of Palm Beach District.
3. Bid Documents will be available on December 6, 2011, at 2:00 p.m. Bidders may obtain complete sets of Bidding Documents from the Port of Palm Beach at One East 11th Street, Riviera Beach, 6th Floor. Bidding Documents may be examined at the Port of Palm Beach District, One East 11th Street, Suite 600, Riviera Beach, Florida 33404 (contact Janet Long, at (561) 383-4124).
4. Bidders will be permitted to withdraw their Bids at any time prior to Bid opening.
5. The Port may not award a Contract to any Bidder who cannot prove to the satisfaction of the Port that they have a minimum of five (5) years of experience in the type of work called for in the Contract Documents and is financially able and organized to successfully carry out the Work covered by the Contract Documents in the required time. Bidder must have a valid contractor's license at time of Bid opening for the Work to be performed, in order for their Bid to be considered. A copy of the Bidder's license, in the name of the Bidder shown on the Bid Proposal Page, must be submitted with the Bid. Should Bidder's license and certification not be current as referenced in this paragraph, the Bid shall be rejected.
6. Sealed Bids shall be addressed to the Port of Palm Beach District and plainly marked "Generator Inspection and Service Contract" on the outside of the envelope. The Bidder's name and address shall also be included on the outside of the envelope.
7. The Bidder agrees that the Bid shall be good, and may not be withdrawn for a period ending the later of ninety (90) calendar days after Bid Opening, or the execution of the Contract between the successful Bidder and the Port.
8. The Port reserves the right to waive any technicalities/irregularities and/or to reject any and/or all Bids. The Port further reserves the right to award a contract to that Bidder whose submittal best serves the interests of the Port, in the sole discretion of the Port.
9. Bidders may attend a Pre-Bid Conference to be held at One East 11th Street, Engineering Department, 6th Floor, Riviera Beach, Florida 33404, on December 6, 2011 at 2:00 p.m. local time.

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